

# APPLICATION FOR LONG STAY TENANCY



<b>Surname:</b>		
<b>First Name:</b>		
<b>Maiden Name:</b>		
<b>Phone (H):</b>	<b>Phone (W):</b>	<b>Mobile:</b>
<b>Email Address:</b>		
<b>Drivers Licence No:</b>	<b>Expiry Date:</b>	<b>Sighted: YES / NO</b>
<b>Vehicle Registration No:</b>		<b>State:</b>
<b>Name &amp; Age Of All Adults &amp; Children Seeking Accommodation:</b>		<b>DOB:</b>
		<b>Pets:</b>
<b>Tenancy Start Date:</b>		
<b>Type of Accommodation Required:</b>		
<b>How Did You Hear About This Place:</b>		
<b>Next of Kin / Emergency Contact:</b>		<b>Relationship:</b>
<b>Address:</b>		<b>Phone:</b>
<b>Rental History: (last 5 years)</b>		
<b>Address:</b>		<b>Months at:</b>
<b>Employment History:</b>		
<b>Occupation:</b>		
<b>Employer:</b>	<b>Phone:</b>	<b>Duration:</b>
<b>References:</b>		
<b>Name:</b>	<b>Address:</b>	<b>Phone:</b>

**Other Relevant Information**

All tenancy matters are dealt with **ONLY** on weekdays between **8.30am & 5.30pm**.

I declare that the above information is true, and give my permission for you to make the necessary checks to confirm the above details.

**Security Bond of 4 weeks rent** must be paid prior to occupancy and will be lodged with the "Bond Administrator" at the Department of Consumer and Employment Protection, DOCEP, 219 St Georges Terrace Perth WA 6850.

**2 weeks rental** must be paid in advance and ..... thereafter.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved Yes/No \_\_\_\_\_ Signed: \_\_\_\_\_  
Park Manager

**PLEASE READ ALL OTHER RELEVANT INFORMATION ON BACK OF FORM, BEFORE SIGNING AND RETURNING.**

1. What type of accommodation are you looking for: .....

2. We have a minimum duration of stay, so we need to know how long you require accommodation for: .....

3. This form is an **application** only and you must allow at least **7 days** for it to be processed, it is not a guarantee that we will have any availability, or that your application has been accepted.

4. We may need to phone you to discuss the information you have provided on the application.

**IF YOUR APPLICATION HAS BEEN APPROVED AND YOU ARE OFFERED ACCOMMODATION, EXPECT THE FOLLOWING PROCEDURE TO TAKE PLACE:**

1. We will call you to advise the date you can start your tenancy and move in.

2. You will need to make a time to come in on a **weekday** between **8.30am** and **5.30pm** (allow 30 – 60 minutes) to fill out and sign the lease agreement and site inspection form.

3. The required **BOND** and **RENT** is to be paid at this time, before you collect the keys.

4. Any further paperwork given to you must be signed and returned to the office within **7 days** after the start of your tenancy, as required by the Residential Tenancies Act.

5. During your tenancy you will be subject to conditions that require payment of rent on time, regular site inspections, to obey park rules along with other standard conditions.

**ENDING YOUR TENANCY:**

1. If you want to vacate early, that's okay, but we reserve the right to charge a higher rental rate, eg: if you leave within 2 weeks the rate will revert to our daily holiday tariff.

2. We will inspect accommodation after you vacate and hand keys back, we do not refund the bond on the day you vacate (so please do not rely on having a cheque on that day), **allow 7 to 14 days** for the bond to be refunded.